

Jayne N. Bittner



Controller

Tel: (412) 995-2213

Fax: (412) 391-3511

jbittner@penncom.com

Jayne N. Bittner is a Certified Public Accountant with over 15 years experience in the Real Estate industry. Ms. Bittner handles all of the accounting for the organization's real estate company including the property management division. Ms. Bittner also oversees the accounting and provides reports for other companies in which Pennsylvania Commercial Real Estate has a vested interest.

Ms. Bittner entered the United State Air Force after high school graduation and was honorably discharged as a Staff Sergeant after four years of active duty. She attended Kent State University and Robert Morris University earning a Bachelor of Science Degree in Accounting. She began her career in accounting at Mobil Chemical in Midland, Pennsylvania. She was transferred to Mobil Oil Corporation in New York City, where she was responsible for inter-company accounting between Mobil's numerous divisions. She later worked for Thomas Gaitens and Company, CPA's to fulfill her requirement to practice public accounting and was designated a CPA in 1989.

Ms. Bittner began specializing in accounting for real estate when she became the Controller for Century 21 Access Real Estate (formerly Scott Rodgers Real Estate) in 1994. She was responsible for all aspects of accounting for three real estate offices and a mortgage company. When Century 21 Access Real Estate was sold to Coldwell Banker, Ms. Bittner accepted a position with Coldwell Banker as supervisor of the Property Management Accounting Department. She re-implemented the property management software in order to provide accurate reports for managed properties. After two years in the property management department, Ms. Bittner moved to RE/MAX Select Realty in order to assume the role of Controller. At RE/MAX Select, Ms. Bittner was in charge of accounting for the company's offices, as well as the related mortgage and settlement companies.

Ms. Bittner is active in her church and community by serving as an eighth grade CCD teacher and as treasurer of several organizations.

Areas of Specialization

Accounting

Education

B.S. – Kent State University & Robert Morris University